

Appointment of Deputy Vice-Chancellor (Academic Affairs)



BISHOP
GROSSETESTE
UNIVERSITY

TEF Gold

Candidate Pack

LINCOLN

BGU Campus is situated in the heart of historic uphill Lincoln, just a short distance from the magnificent Cathedral, impressive Castle and picturesque Bailgate area. Modern day Lincoln derives its name from Lindum Colonia, the title given to the city when the Romans settled here over two thousand years ago.

Lincoln is one of the world's great historic cities. It is a thriving cultural hotspot that mixes old and new, historic and contemporary, traditional and cutting edge. With cobbled streets, cosy tea rooms and a majestic Cathedral, it retains the charm of a smaller city, alongside a busy high street and dynamic waterfront.

Lincoln is a friendly, safe and student centred city. The attractive combination of a vibrant city centre, which is only a short walk from the campus, with a range of historic sites across the city, provides a broad range of cultural activities and venues for both residents and visitors.



RATED GOLD

*Highest possible rating in the first ever
Teaching Excellence Framework*

97% GRADUATE EMPLOYABILITY

*Over 97% of our students are in work or further study within 6 months of graduating.
Destinations of Leavers from Higher Education survey, 2016/2017*

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WELCOME

I am delighted that you are interested in the position of Deputy Vice-Chancellor (Academic Affairs) here at Bishop Grosseteste University (BGU).

This is an exciting time for the institution. The unique and positive experience we offer our students is well recognised and evidenced through our key achievements.

We are nearing the end of our current five-year strategy. This strategy marked the beginning of a new phase in the development of the University as a leader in learning, inspiring excellence, and in enriching the lives of our students and staff and the communities we serve. Building on our successes, we are now able to move confidently into the next phase of our development, which will provide the framework and context for the University beyond 2019.



We remain vigilant about new developments and proactively seek opportunities to make the most of the new era in higher education. We are seeking a Deputy Vice-Chancellor committed to working with integrity and collegiality, as part of a high performing Senior Executive team, to help us develop and achieve the next period of growth.

This is a university with an exciting future. If you share our vision and have the experience, skills and passion we are seeking, I encourage you to apply.

Warmest Regards

Rev. Canon Professor Peter Neil
Vice-Chancellor

ABOUT US

Our Vision and Commitment

We are committed to:

- being a leader in learning;
- inspiring excellence; and
- enriching the lives of our students and staff and the community we serve.

Our Mission

We aim to excel at:

- teaching, learning and research;
- enabling students to achieve the highest possible standard in their chosen field of study;
- producing life-enriching opportunities;
- recognising aspiration and achievements and providing opportunities for self-development; and
- thereby, fostering an ethos in which individuals are valued and diversity is celebrated.

We will develop productive partnerships to extend and deepen our external contribution regionally, nationally and internationally.

Our Values

We are an inclusive community, fostering an ethos of mutual respect, trust and care and an ethical approach to all activity and policy-making.

We recognise the place of faith within the human experience and provide for its practice, nurture and exploration.

We believe in education, learning and the facilitation of personal development, placing a high value on the academic quality of the courses we offer.

We make a positive impact on the societies in which we live and work, including supporting sustainable development and fairtrade.

OUR HERITAGE

1862 - 2018

A commitment to first-class education has always been at our heart. BGU was founded in 1862 as a Church of England teacher training college for women. We took the name of Bishop Grosseteste College in 1962 to mark our centenary. The name was chosen in honour of Robert Grosseteste, the thirteenth century scientist, philosopher, educator, and former Bishop of Lincoln. In the summer of 2006, we became Bishop Grosseteste University College Lincoln after a successful application for taught degree awarding powers. Finally, in 2012 we gained full university title.

Since 2012, we have undergone a period of significant development and growth - expanding and developing our academic portfolio, progressing towards research degree awarding powers, renovating and modernising our campus and developing partnerships locally, nationally and internationally. This expansion has been achieved whilst retaining our heritage as a cohesive community where staff and students alike are valued as individuals and respect others.



BISHOP GROSSETESTE UNIVERSITY TODAY

We were recently rated Gold in the first ever Teaching Excellence Framework (TEF) assessment, which took place in 2017. The TEF panel judged that we deliver consistently outstanding teaching, learning and outcomes for our students.

We consistently achieve high ratings for student satisfaction in the National Student Survey, supporting our students throughout their studies, from application to graduation. Our new Centre for Enhancement in Learning and Teaching (CELT) opened in 2016. In 2017, we completed a major redevelopment and extension of our gateway building, Constance Stewart Hall; the iconic building is now home to modern teaching and events spaces.





OUR FUTURE STRATEGY

Over the next five years, we will continue to develop through:

- strengthening our academic portfolio and enhancing its attractiveness to prospective students;
- continuing to develop learning, teaching and student engagement;
- transforming BGU to a 'research informed' university;
- preparing students for life and employment in a global society and ensuring our staff seek to engage in research and scholarship of international significance;
- further developing stakeholder engagement; and
- enhancing our data capability.

Recently, BGU was awarded over £2.6 million of European funding to deliver two major projects - The Lincolnshire Open Research and Innovation Centre (LORIC) and BGU Business Inspiration projects, which will run until spring 2019 and spring 2020 respectively. Both projects reflect the University's strategy to increase its support for the development of businesses, communities and the economy of Greater Lincolnshire.

THE ROLE

We are looking for a dynamic Deputy Vice-Chancellor who will deliver the University's strategy while driving change and creating impact. You will be creative, adaptable, resilient and a self-motivated collaborative leader, tenacious in delivering results and converting strategy into action.

With significant academic standing and experience, you will have a successful track record of leadership, planning and resource management in HE. You will be committed to the achievement of world-class research and education and their application to society, possessing the necessary personal qualities, drive and enthusiasm to advance the University.

You will play a key role as a member of the Vice-Chancellor's Executive Group, building on your substantial leadership and management experience within HE, your track record of high-level teaching, research and external engagement and your experience of successful delivery against KPIs.

You will provide inclusive leadership that positively influences employees and external stakeholders, resulting in further enhancements to the quality and impact of the University's teaching, learning and student engagement.

We are fully committed to the diversity and inclusion agenda, and actively encourage applications from underrepresented groups, particularly those from black and minority ethnic backgrounds and women.



JOB DESCRIPTION

TITLE: Deputy Vice-Chancellor (Academic Affairs)
GRADE: Senior Pay Scale
RESPONSIBLE TO: Vice-Chancellor
DIRECTLY SUPERVISED BY: Vice-Chancellor

JOB SUMMARY

- To co-ordinate all aspects of the academic life of the University.
- To provide inspirational, inclusive leadership as a member of the senior executive.
- To work proactively to ensure a culture of openness, shared responsibility and collaboration.
- To develop and maintain a high profile regionally, nationally and internationally for BGU in appropriate areas.
- To maintain a personal research profile.
- To line-manage groups of staff as appropriate.



DETAILED RESPONSIBILITIES

1. To deputise for the Vice-Chancellor as appropriate in internal and external forums.
2. To be responsible for co-ordinating all aspects of the academic life of the institution and develop appropriate networks.
3. To work as part of the Senior Executive in steering the direction of the institution.
4. To work as part of the Vice-Chancellor's Executive Group and the Senior Management Group of the University.
5. To have overall responsibility for the development and implementation of the academic aspects of the Strategic Plan.
6. To chair relevant committees, and to manage the work of any such committees.
7. To line-manage/oversee the work of the Executive Deans and the Heads of School.
8. To ensure that activities within their control are managed so that all resources (human, financial and material) are used effectively and that financial targets are met or exceeded.
9. To provide guidance across the University in relation to student recruitment and the optimisation of student retention.
10. To work with the Chief Operating Officer, Registrar and the Quality team to ensure that learning and teaching meet external quality standards.
11. To play a central role in the life of the University, including attendance at events, on appropriate occasions throughout the year.
12. To be pro-active in ensuring that BGU remains at the forefront of developments in the academic area.
13. To work pro-actively with the Students' Union to ensure enhanced coherence in the student learning experience.
14. To develop a high profile nationally and internationally in relation to the University's strategic priorities.
15. To play a central role in supporting the mission of the University.
16. In keeping with the University mission, to promote an inclusive and just environment within the University.
17. To undertake any other duties as may reasonably be required, including leadership and managerial duties appropriate to the role.
18. To operate within the guidelines, procedures and regulations of Bishop Grosseteste University, including health and safety compliance regulations.
19. To attend appropriate training and to lead the annual performance review process within the academic area.

PERSON PROFILE

EDUCATION/QUALIFICATIONS AND SPECIAL TRAINING

Core

- PhD by research or other doctorate, plus significant experience in a senior HE role.
- Professorial title at the level of a UK professorship or equivalent.
- Fellowship of the Higher Education Academy.

Supplementary

- Principal or Senior Fellow of the Higher Education Academy.

EXPERIENCE

Core

- Strong track record of teaching in HE.
- Strong track record of personal research preferably in an academic field relevant to the University's portfolio or in pedagogy.
- Experience of leading Learning and Teaching and/or Research and/or International at an institutional level.
- A successful track record of supervising students at doctoral level.
- Experience of developing and leading collaborative partnerships.
- Strong record of leadership in a HE environment, including management of a department, school or faculty.

Supplementary

- Involvement in relevant external networks.
- Experience of leading in any other areas of activity within BGU's current portfolio.
- A successful track record of attracting income from external sources.

PERSON PROFILE

KNOWLEDGE AND SKILLS

Core

- A comprehensive understanding of current and future developments in the HE sector and the key drivers behind them.
- Strategic insight as demonstrated by engagement in cross-institutional leadership and strategy setting and implementation.
- Outstanding interpersonal skills.
- Excellent communication skills.

Supplementary

- Ability to use relevant E-learning technologies.

PERSONAL ATTRIBUTES

Core

- Highly developed judgement and discretion.
- Creativity and flexibility.
- Ability to work as part of a team and appreciate and promote abilities in other colleagues.
- Ability to drive a culture of commitment, innovation and engagement.
- Commitment to the University's mission and ethos.
- Possess vision, energy and passion.
- Personal commitment to diversity and equality.



FIND OUT MORE

If you would like an informal discussion about the role, please contact caroline.cant@bishopg.ac.uk (Senior Executive Assistant and PA to the Vice-Chancellor) to arrange a conversation with the Vice-Chancellor, Rev. Canon Professor Peter Neil.

Enquiries can also be emailed to recruitment@bishopg.ac.uk. Our normal response time is up to two working days.

Application Deadline & Interviews

Applications close at midnight on Sunday 14th October 2018.

Assessment day will take place on Monday 19th November 2018.

Interviews will take place on Tuesday 27th November 2018.

Apply online at our website <https://jobs.bishopg.ac.uk>